



Government of Pakistan
Ministry of Interior & Narcotics Control
Regional Directorate Anti Narcotics Force
North ISB

TENDER NOTICE PRE-QUALIFICATION (REPAIR & MAINTENANCE)

Government of Pakistan, Ministry of Interior & Narcotics Control, Regional Directorate Anti Narcotics Force North intends to **pre-qualify for repair / maintenance** of following categories for Financial Year 2026-27. Tender detail is mentioned below:-

Ser	Category (RD North)	Ser	Category (RD North)
a.	Repair / Maintenance of Transport	b.	Repair / Renovation of Office Building
c.	Repair of Furniture & Fixture	d.	Repair of Computer Hardware
e.	Repair / Maintenance of Transport (MATRC)	f.	Repair / Maintenance of Transport (Gilgit)
g.	Repair / Maintenance of Confiscated Goods		

TERMS & CONDITIONS

- Application for tender documents in above mentioned category shall be reached to **Dy Director (RM) Major Muhammad Zahid Safdar, Regional Directorate Anti Narcotics Force North, Plot No. 15-A, Aiza Colony, Shaheen Chowk, Industrial Triangular, Model Town, Humak, Islamabad, Phone 051-9450114-15 & Fax 051-9450120** on or before 15-09-2026 at 1100 hrs on single stage with one envelope procedure.
- Bid received after the mentioned date and time will not be accepted.
- The bidding documents of only registered firm/contractor/Supplier will be entertained.
- Serial (f)** Repair / Maintenance of Transport (**Gilgit**) only applicable for Gilgit and Surrounding and document will available at PS ANF Gilgit.
- Bids will be opened (Manually) by the Purchase Committee in presence of bidders/ authorized nominees at 1130 hrs.
- Separate tender for each category must be offered mentioning Name of category in bold letters on envelop
- Interested parties can obtain bidding document for each category from the office of DD (RM) during the office hours on payment of Rs.1500/- for each category (cash/non-refundable)
- No such application will be entertained without earnest money mentioned in tender documents.
- Earnest money of successful bidder(s) will remain in custody of the office throughout F/Y 2026-27.
- At any stage during contract period (financial year) if contractor provides low quality items, his contract will be cancelled immediately.
- If goods deliver late than delivery schedule mentioned on purchase order, an amount of Rs. 25000/- of invoice / bill value will be deducted in favour of RD ANF North / MATRC.
- The Purchase Committee reserves the right to cancel all tenders as per present PPRA rules and terms & condition mentioned above.
- Documents required to be submitted for pre-qualification of the firm/ company is as under:-
 - Registration certificate of FBR for GST & NTN.
 - Certificate of sound financial position of firm with last one year bank statement.
 - Details of previous five years work (Experience details) if any.
 - Details of equipments, machinery & labour held.
 - Certificate that there is no case of litigation firm/ company.
 - Firm should preferably be authorized dealer of mentioned categories in Pakistan and should have the capability to provide all types of repair/ maintenance and services to this Directorate.

Major
Deputy Director (RM)
(Muhammad Zahid Safdar)

Contact Details

Deputy Director (RM)
Regional Directorate Anti Narcotics Force North,
Plot No. 15-A, Aiza Colony, Shaheen Chowk,
Industrial Triangular, Model Town, Humak, Islamabad,
Phone 051-9450114-15 & Fax 051-9450120

Regional Directorate Anti Narcotics Force North
Rawalpindi

TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS

FOR REPAIR / MAINTENANCE OF TRANSPORT (MATRC) FOR FINANCIAL YEAR 2026-27

1. The firm be registered with income tax and sales tax department (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
2. The firm should have proper Firm/ setup at Rawalpindi / Islamabad.
3. The firm must be manned with experienced mechanics, technicians and workers with at least one relatively higher qualified and experienced person preferably heading the team of mechanics / technicians at the firm.
4. The firm must be equipped with the modern gadgetry system and equipment for maintenance, repairs (minor & major), servicing of all models and make.
5. The firm must have provision of preventive/ routine maintenance including all preventive checks.
6. The firm must have readily available spares to be made available on request whenever necessary.
7. A certificate shall be given by the bidder that he will be responsible for the free replacement of store/Items/Spare parts if the same are found to be substandard.
8. All parts should be brand new and in original manufacturers packing.
9. A certificate should be given by the bidders that the spare parts / stores shall be genuine, brand new and in the original packing of the manufactures.
10. Each prequalified Firm performance in terms of quality, delivery, after sales, service, credit terms and other contractual obligations will be closely monitored and periodically reviewed during the contractual period.
11. Firm(s) who will qualify the pre qualification stage and our terms and conditions, will be bound to respond/ execute the work within an hour of verbal/ telephonic call followed by written work order.
12. Firm(s) **will sign an agreement** with Regional Directorate Anti Narcotics Force North to follow all terms and conditions and execute the quality work as per requirement.
13. The envelopes shall also bear the word "CONFIDENTIAL" and following identifications pre-qualification of repair/ maintenance and its provision of spare parts for FY 2026-27.
14. If the envelope(s) is not marked, as instructed above, Regional Directorate Anti Narcotics Force North, Rawalpindi will assume no responsibility for the misplacement or premature opening of the documents.
15. The proposal / application shall be submitted in sealed envelope marked as under:-

Deputy Director (RM)
RD Anti Narcotics Force North
Plot No.5-A Aiza Colony Shaheen Chowk
Industrial Area Near Yahama Chowk Model Town, Islamabad

16. All bidders participating in the tender should be registered with FBR and must be included in active tax payer list maintained by FBR. ***Payment shall be made through AGPR cheque after receipt of your bill within appropriate time after completion of necessary official procedures.***
17. All currency in the proposal shall be quoted ***in Pakistan Rupees (PKR)*** inclusive of all applicable taxes.
18. The bidder is hereby informed that the Government shall deduct taxes at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any vendor who signs a contract with the Government.
19. Bidder should clearly indicate the duration of delivery of equipment/ completion of work after the award of contract.
20. Proposals shall be delivered by hand or courier so as to reach the address given below before closing date and time. PROPOSAL RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.
21. The successful bidder will have to provide the items as and when required, failing which, order will be cancelled.
22. Regional Directorate Anti Narcotics Force North, Rawalpindi reserves the right to reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds.
23. Technical bid should contain the technical expertise held with the firm, their past experience and any projects related to the tender under taken.
24. The proposals, prepared in accordance with the instructions in the pre-qualification documents, must reach by **1100 hrs** on or before **14 Sep 2026 (Monday)**. **Applications received after 1100 hrs on 14 Sep 2026 (Monday) will not be accepted.** Proposals will be opened in presence of representative of the firm on **14 Sep 2026 (Monday)** at **1130 hrs**.
25. The proposals should not have any over-writing or cutting. The application(s) with any of the aforementioned defects may not be considered.

Major
Deputy Director (RM)
(Muhammad Zahid Safdar)
Dated: __Aug 2026

Regional Directorate Anti Narcotics Force North
Rawalpindi

3. PREQUALIFICATION PERFORMA

Name of the Vendors/ Firm	
Address	
(Telephone, Fax & E-mail)	
Year of Establishment	
Sales Tax Registration No. (attached documentary evidence)	
Income Tax No. (attached documentary evidence)	
Banker's Name & Contact Details	
Whether the Pay Order as Security Deposit Amounting to Rs. _____ payable at Headquarters Anti Narcotics Force Rawalpindi is attached if required.	Yes____ No____ If yes please give No, & Date_____
Annual turn over supported by income tax return (For the Year 2026-27)	
Assignments in Hand	
Clientage	
Attach as separate Annexure (if necessary)	

Regional Directorate Anti Narcotics Force North
Rawalpindi

FOR REPAIR / MAINTENANCE OF TRANSPORT

Managerial Capability (a) Technical: Number of Staff (b) Non-Technical: Number of Staff Type of: Spare Parts : (Genuine or Local) etc Dealership Certificate (Copy of certificate of authorization from manufacturer, if any) Affidavit (that the firm has no been blacklisted by private, Government or Semi Government Organization(s))	
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The information given above is true to the best of my knowledge; I undertake to inform Regional Directorate Anti Narcotics Force North Rawalpindi of any changes that may take place later in the status of workshop, business, agency or the management etc.

The terms and conditions attached have also been read and certificate signed.

Authorized Signature: _____

Name: _____

Designation: _____

Date: _____

Regional Directorate Anti Narcotics Force North
Rawalpindi

4. Other information (must be filled)

**DETAIL REGARDING NATURE AND TYPE OF SERVICES / WORKS BEING CARRIED OUT BY THE
VENDOR/ FIRM**

Ser	Nature & Type of Services/Work	Remarks (if any)
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Regional Directorate Anti Narcotics Force North
Rawalpindi

TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS

FOR REPAIR/ MAINTENANCE OF TRANSPORT FOR FINANCIAL YEAR 2026/2027

1. The firm be registered with income tax and sales tax department (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
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3. The firm must be manned with experienced mechanics, technicians and workers with at least one relatively higher qualified and experienced person preferably heading the team of mechanics / technicians at the firm.
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12. Firm(s) **will sign an agreement** with Regional Directorate Anti Narcotics Force North to follow all terms and conditions and execute the quality work as per requirement.
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Deputy Director (RM)
RD Anti Narcotics Force North
Plot No.5-A Aiza Colony Shaheen Chowk
Industrial Area Near Yahama Chowk Model Town, Islamabad

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Major
Deputy Director (RM)
(Muhammad Zahid Safdar)
Dated: __Aug 2026

Regional Directorate Anti Narcotics Force North

Rawalpindi

3. PREQUALIFICATION PERFORMA

Name of the Vendors/ Firm	
Address	
(Telephone, Fax & E-mail)	
Year of Establishment	
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Regional Directorate Anti Narcotics Force North
Rawalpindi

FOR REPAIR/ MAINTENANCE OF TRANSPORT

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Authorized Signature: _____

Name: _____

Designation: _____

Date: _____

Regional Directorate Anti Narcotics Force North
Rawalpindi

4. Other information (must be filled)

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Regional Directorate Anti Narcotics Force North

Rawalpindi

TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS

FOR REPAIR/ RENOVATION OF OFFICE BUILDING FOR FINANCIAL YEAR 2026/2027

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Deputy Director (RM)
RD Anti Narcotics Force North
Plot No.5-A Aiza Colony Shaheen Chowk
Industrial Area Near Yahama Chowk Model Town, Islamabad

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Major
Deputy Director (RM)
(Muhammad Zahid Safdar)
Dated: __Aug 2026

Regional Directorate Anti Narcotics Force North
Rawalpindi

3. PREQUALIFICATION PERFORMA

Name of the Vendors/ Firm	
Address	
(Telephone, Fax & E-mail)	
Year of Establishment	
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Regional Directorate Anti Narcotics Force North
Rawalpindi

FOR REPAIR/ RENOVATION OF OFFICE BUILDING

Managerial Capability (a) Technical: Number of Staff (b) Non-Technical: Number of Staff Type of: Spare Parts : (Genuine or Local) etc Dealership Certificate (Copy of certificate of authorization from manufacturer, if any) Affidavit (that the firm has no been blacklisted by private, Government or Semi Government Organization(s))	
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The information given above is true to the best of my knowledge; I undertake to inform Regional Directorate Anti Narcotics Force North Rawalpindi of any changes that may take place later in the status of workshop, business, agency or the management etc.

The terms and conditions attached have also been read and certificate signed.

Authorized Signature: _____

Name: _____

Designation: _____

Date: _____

Regional Directorate Anti Narcotics Force North
Rawalpindi

4. Other information (must be filled)

**DETAIL REGARDING NATURE AND TYPE OF SERVICES / WORKS BEING CARRIED OUT BY THE
VENDOR/ FIRM**

Ser	Nature & Type of Services/Work	Remarks (if any)
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Regional Directorate Anti Narcotics Force North
Rawalpindi

TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS

For REPAIR of Furniture & Fixture FOR FINANCIAL YEAR 2026/2027

1. The firm be registered with income tax and sales tax department (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
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3. The firm must be manned with experienced mechanics, technicians and workers with at least one relatively higher qualified and experienced person preferably heading the team of mechanics / technicians at the firm.
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Deputy Director (RM)
RD Anti Narcotics Force North
Plot No.5-A Aiza Colony Shaheen Chowk
Industrial Area Near Yahama Chowk Model Town, Islamabad

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Major
Deputy Director (RM)
(Muhammad Zahid Safdar)
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Regional Directorate Anti Narcotics Force North
Rawalpindi

3. PREQUALIFICATION PERFORMA

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Regional Directorate Anti Narcotics Force North
Rawalpindi

FOR REPAIR/ RENOVATION OF OFFICE BUILDING

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Authorized Signature: _____

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Regional Directorate Anti Narcotics Force North
Rawalpindi

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Regional Directorate Anti Narcotics Force North
Rawalpindi

TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS

For REPAIR of COMPUTER HARDWARE FOR FINANCIAL YEAR 2026/2027

1. The firm be registered with income tax and sales tax department (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
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3. The firm must be manned with experienced mechanics, technicians and workers with at least one relatively higher qualified and experienced person preferably heading the team of mechanics / technicians at the firm.
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Deputy Director (RM)
RD Anti Narcotics Force North
Plot No.5-A Aiza Colony Shaheen Chowk
Industrial Area Near Yahama Chowk Model Town, Islamabad

16. All bidders participating in the tender should be registered with FBR and must be included in active tax payer list maintained by FBR. ***Payment shall be made through AGPR cheque after receipt of your bill within appropriate time after completion of necessary official procedures.***
17. All currency in the proposal shall be quoted ***in Pakistan Rupees (PKR)*** inclusive of all applicable taxes.
18. The bidder is hereby informed that the Government shall deduct taxes at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any vendor who signs a contract with the Government.
19. Bidder should clearly indicate the duration of delivery of equipment/ completion of work after the award of contract.
20. Proposals shall be delivered by hand or courier so as to reach the address given below before closing date and time. PROPOSAL RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.
21. The successful bidder will have to provide the items as and when required, failing which, order will be cancelled.
22. Regional Directorate Anti Narcotics Force North, Rawalpindi reserves the right to reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those grounds.
23. Technical bid should contain the technical expertise held with the firm, their past experience and any projects related to the tender under taken.
24. The proposals, prepared in accordance with the instructions in the pre-qualification documents, must reach by **1100 hrs** on or before **14 Sep 2026 (Monday)**. **Applications received after 1100 hrs on 14 Sep 2026 (Monday) will not be accepted.** Proposals will be opened in presence of representative of the firm on **14 Sep 2026 (Monday)** at **1130 hrs**.
25. The proposals should not have any over-writing or cutting. The application(s) with any of the aforementioned defects may not be considered.

Major
Deputy Director (RM)
(Muhammad Zahid Safdar)
Dated: __Aug 2026

Regional Directorate Anti Narcotics Force North
Rawalpindi

3. PREQUALIFICATION PERFORMA

Name of the Vendors/ Firm	
Address	
(Telephone, Fax & E-mail)	
Year of Establishment	
Sales Tax Registration No. (attached documentary evidence)	
Income Tax No. (attached documentary evidence)	
Banker's Name & Contact Details	
Whether the Pay Order as Security Deposit Amounting to Rs. _____ payable at Headquarters Anti Narcotics Force Rawalpindi is attached if required.	Yes____ No____ If yes please give No, & Date_____
Annual turn over supported by income tax return (For the Year 2026-27)	
Assignments in Hand	
Clientage	
Attach as separate Annexure (if necessary)	

Regional Directorate Anti Narcotics Force North
Rawalpindi

FOR REPAIR/ RENOVATION OF OFFICE BUILDING

Managerial Capability (a) Technical: Number of Staff (b) Non-Technical: Number of Staff Type of: Spare Parts : (Genuine or Local) etc Dealership Certificate (Copy of certificate of authorization from manufacturer, if any) Affidavit (that the firm has no been blacklisted by private, Government or Semi Government Organization(s))	
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The information given above is true to the best of my knowledge; I undertake to inform Regional Directorate Anti Narcotics Force North Rawalpindi of any changes that may take place later in the status of workshop, business, agency or the management etc.

The terms and conditions attached have also been read and certificate signed.

Authorized Signature: _____

Name: _____

Designation: _____

Date: _____

Regional Directorate Anti Narcotics Force North
Rawalpindi

4. Other information (must be filled)

**DETAIL REGARDING NATURE AND TYPE OF SERVICES / WORKS BEING CARRIED OUT BY THE
VENDOR/ FIRM**

Ser	Nature & Type of Services/Work	Remarks (if any)
1.		
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Regional Directorate Anti Narcotics Force North
Rawalpindi

TERMS AND CONDITIONS FOR THE PRE-QUALIFICATIONS

For REPAIR & Maintenance of Confiscated Of Goods FOR FINANCIAL YEAR 2026/2027

1. The firm be registered with income tax and sales tax department (Registration Numbers should be clearly mentioned and valid documentary evidence be attached).
2. The firm should have proper Firm/ setup at Rawalpindi / Islamabad.
3. The firm must be manned with experienced mechanics, technicians and workers with at least one relatively higher qualified and experienced person preferably heading the team of mechanics / technicians at the firm.
4. The firm must be equipped with the modern gadgetry system and equipment for maintenance, repairs (minor & major), servicing of all models and make.
5. The firm must have provision of preventive/ routine maintenance including all preventive checks.
6. The firm must have readily available spares to be made available on request whenever necessary.
7. A certificate shall be given by the bidder that he will be responsible for the free replacement of store/Items/Spare parts if the same are found to be substandard.
8. All parts should be brand new and in original manufacturers packing.
9. A certificate should be given by the bidders that the spare parts / stores shall be genuine, brand new and in the original packing of the manufactures.
10. Each prequalified Firm performance in terms of quality, delivery, after sales, service, credit terms and other contractual obligations will be closely monitored and periodically reviewed during the contractual period.
11. Firm(s) who will qualify the pre qualification stage and our terms and conditions, will be bound to respond/ execute the work within an hour of verbal/ telephonic call followed by written work order.
12. Firm(s) **will sign an agreement** with Regional Directorate Anti Narcotics Force North to follow all terms and conditions and execute the quality work as per requirement.
13. The envelopes shall also bear the word "CONFIDENTIAL" and following identifications pre-qualification of repair/ maintenance and its provision of parts for FY 2026/2027.
14. If the envelope(s) is not marked, as instructed above, Regional Directorate Anti Narcotics Force North, Rawalpindi will assume no responsibility for the misplacement or premature opening of the documents.
15. The proposal / application shall be submitted in sealed envelope marked as under:-

Deputy Director (RM)
RD Anti Narcotics Force North
Plot No.5-A Aiza Colony Shaheen Chowk
Industrial Area Near Yahama Chowk Model Town, Islamabad

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Regional Directorate Anti Narcotics Force North
Rawalpindi

FOR REPAIR/ RENOVATION OF OFFICE BUILDING

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Regional Directorate Anti Narcotics Force North
Rawalpindi

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